

Personal/Directors Guarantee and Indemnity

IN CONSIDERATION of Sunlight Letterbox Group Pty Ltd and its successors and assigns ("SLG") at the request of the Guarantor (as is now acknowledged) supplying and continuing to supply goods and/or services to

(The Client) *[Insert Company Name In Box Provided]*

I/WE (also referred to as the "Guarantor/s") UNCONDITIONALLY AND IRREVOCABLY ACKNOWLEDGE AND AGREE:

- Guarantee the due and punctual payment to SLG of all moneys which are now owing to SLG by the Client and all further sums of money from time to time owing to SLG by the Client in respect of goods and services supplied or to be supplied by SLG to the Client or any other liability of the Client to SLG, and the due observance and performance by the Client of all its obligations contained or implied in any contract with SLG, including but not limited to the Terms & Conditions of Trade signed by the Client and annexed to this Guarantee and Indemnity. If for any reason the Client does not pay any amount owing to SLG the Guarantor will immediately on demand pay the relevant amount to SLG. In consideration of SLG agreeing to supply the Goods to the Client, the Guarantor charges all of its right, title and interest (joint or several) in any land, realty or other assets capable of being charged, owned by the Guarantor now or in the future, to secure the performance by the Guarantor of its obligations under these terms and conditions (including, but not limited to, the payment of any money) and the Guarantor acknowledges that this personal guarantee and indemnity constitutes a security agreement for the purposes of the Personal Property Securities Act 2009 ("PPSA") and unequivocally consents to SLG registering any interest so charged. The Guarantor irrevocably appoints SLG and each director of SLG as the Guarantor's true and lawful attorney/s to perform all necessary acts to give effect to this clause including, but not limited to, signing any document on the Guarantor's behalf which SLG may reasonably require to:
 - register a financing statement or financing change statement in relation to a security interest on the Personal Property Securities Register;
 - register any other document required to be registered by the PPSA or any other law; or
 - correct a defect in a statement referred to in clause 1(a) or 1(b).
- Hold harmless and indemnify SLG on demand as a separate obligation against any liability (including but not limited to damages, costs, losses and legal fees calculated on a solicitor and own client basis) incurred by, or assessed against, SLG in connection with:
 - the supply of goods and/or services to the Client; or
 - the recovery of moneys owing to SLG by the Client including the enforcement of this Guarantee and Indemnity, and including but not limited to SLG's nominees costs of collection and legal costs; or
 - moneys paid by SLG with the Client's consent in settlement of a dispute that arises or results from a dispute between, SLG, the Client, and a third party or any combination thereof, over the supply of goods and/or services by SLG to the Client.
- I/We have received, read and understood SLG's Terms and Conditions prior to entering into this Guarantee and Indemnity and agree to be bound by those Terms and Conditions.
- This Guarantee and Indemnity shall constitute an unconditional and continuing Guarantee and Indemnity and accordingly shall be irrevocable and remain in full force and effect until the whole of moneys owing to SLG by the Client and all obligations herein have been fully paid satisfied and performed.
- No granting of credit, extension of further credit, or granting of time and no waiver, indulgence or neglect to sue on SLG's part (whether in respect of the Client or any one or more of any other Guarantor(s) or otherwise) and no failure by any named Guarantor to properly execute this Guarantee and Indemnity shall impair or limit the liability under this Guarantee and Indemnity of any Guarantor. Without affecting the Client's obligations to SLG, each Guarantor shall be a principal debtor and liable to SLG accordingly.
- If any payment received or recovered by SLG is avoided by law such payment shall be deemed not to have discharged the liability of the Guarantor, and the Guarantor and SLG shall each be restored to the position in which they would have been had no such payment been made.
- The term "Guarantor" whenever used in this Guarantee and Indemnity shall, if there is more than one person named as Guarantor, mean and refer to each of them individually and all of them together unless the context otherwise requires, and the obligations and agreements on the part of the Guarantor contained in this Guarantee and Indemnity shall bind them jointly and severally.
- I/We have been advised to obtain independent legal advice before executing this Guarantee and Indemnity. I/we understand that I/we am/are liable for all amounts owing (both now and in the future) by the Client to SLG.
- I/we irrevocably authorise SLG to obtain from any person or company any information which SLG may require for credit reference purposes. I/We further irrevocably authorise SLG to provide to any third party, in response to credit references and enquiries about me/us or by way of information exchange with credit reference agencies, details of this Guarantee and Indemnity and any subsequent dealings that I/we may have with SLG as a result of this Guarantee and Indemnity being actioned by SLG.
- The above information is to be used by SLG for all purposes in connection with SLG considering this Guarantee and Indemnity and the subsequent enforcement of the same.

GUARANTOR-1

SIGNED: _____

FULL NAME: _____

ADDRESS: _____

DATE OF BIRTH: _____

SIGNATURE OF WITNESS: _____

NAME OF WITNESS: _____

OCCUPATION: _____

PRESENT ADDRESS: _____

EXECUTED as a Deed this _____ day of _____ 20____

GUARANTOR-2

SIGNED: _____

FULL NAME: _____

ADDRESS: _____

DATE OF BIRTH: _____

SIGNATURE OF WITNESS: _____

NAME OF WITNESS: _____

OCCUPATION: _____

PRESENT ADDRESS: _____

EXECUTED as a Deed this _____ day of _____ 20____

Note: 1. If the Client is a sole trader or partnership the Guarantor(s) should be some other suitable person(s).

2. If the Client is a club or incorporated society the Guarantor(s) should be the president and secretary or other committee member

THIS IS AN IMPORTANT DOCUMENT YOU SHOULD SEE YOUR OWN LAWYER OR ADVISOR BEFORE SIGNING IT