



**sunlight
letterbox
group**

Key Order Form

Please email form to: locksandkeys@sunlightgroup.com.au

PH: 03 9793 5711

PLEASE FILL IN ALL DETAILS TO AVOID DELAYS

Lock No: OR Key No.	
Quantity	
Orange Key Cost \$25.00ea	A2 _____
Other Keys Cost \$20.00 ea	GB _____ CC _____ NX _____
Express post	\$8.00 with tracking number over night
Postage:	\$4.00 Standard 5-7 days
Total:	\$ _____

****The below details is where your key/s will be delivered to and special instruction for delivery eg: concierge, reception etc.**

Client Name:	
Apartment/Street No:	/
Street:	
Suburb:	
Postcode:	
Phone Number:	
Special Instructions:	
Email:	
Card Holder Name on Card	
Credit Card Number:	_____
Expiry:	_____ CCV

Authorised Signature _____ Date: _____

***Pre pay with below banking details. Include remittance for direct debit
** Mastercard & Visa Cards Accepted Only**

**BSB: 013 312
Acc No: 2530 21977**

**Payment is required at the time of keys being ordered - Thank you
Rehandling FEE of \$10.00 if key is returned due to your error in address.**

To order and pay online, go to our website <https://www.sunlightgroup.com.au/>