



Key Order Form

Please email form to: keys@sunlightgroup.com.au

PH: 03 9793 5711

PLEASE COMPLETE ALL DETAILS TO AVOID DELAYS

Lock No: OR Key No:	
Quantity:	
Orange Key Cost \$45.00ea	A2 _____ ** AUTHORISATION REQUIRED – SEE BELOW **
GB, CC & NX Cost \$25.00ea	GB _____ CC _____ NX _____
Standard Post with Tracking :	\$8.00 with tracking number
Registered Post with Insurance:	\$14.00 with tracking number
Postage:	\$5.00 Standard 5-7 days can be longer due to Aus Post delays
Total:	\$

****The below details is where your key/s will be delivered to and Special Instructions for delivery e.g. Concierge, Reception etc. ****

Client Name:		
Apartment/Street No:		
Street:		
Suburb:		
Postcode:		
Phone Number:		
Special Instructions:		
Email:		
Credit Card Number:		
Expiry:		CCV:
Authorised Signature:		Date:

CL5 (Orange) Keys and/or Locks require Authorisation from the Owner or Body Corporate Manager, please attach authorisation or complete below:

Name:		
Position / Title:		
Phone:		
Email Address:		
Date:		
Signature:		

*Prepay with below banking details. Include remittance for direct debit
 ** MasterCard & Visa Cards Accepted Only

Banking Details: BSB: 013 312 A/C No: 2530 21977

Payment is required at the time of keys being ordered - Thank you

A Rehandling FEE of \$10.00 plus new Postage charges if key is returned due to your error in address. We accept no responsibility for Postage Delays or Losses