



Key Order Form

Please email form to: locksandkeys@sunlightgroup.com.au

PH: 03 9793 5711

PLEASE COMPLETE ALL DETAILS TO AVOID DELAYS

Lock No: OR Key No:	
Quantity:	
Orange Key Cost \$45.00ea	A2 _____ ** AUTHORISATION REQUIRED – SEE BELOW **
GB, CC & NX Cost \$25.00ea	GB _____ CC _____ NX _____
Priority Post:	\$12.00 with tracking number
Priority Post with Insurance:	\$14.00 with tracking number
Postage:	\$8.00 Standard 5-7 days with tracking number
Total:	\$ _____

****The below details is where your key/s will be delivered to and Special Instructions for delivery e.g. Concierge, Reception etc. ****

Client Name:		
Apartment/Street No:		
Street:		
Suburb:		
Postcode:		
Phone Number:		
Special Instructions:		
Email:		
Credit Card Number:		
Expiry:		CCV:
Authorised Signature:		Date:

CL5 (Orange) Keys and/or Locks require Authorisation from the Owner or Body Corporate Manager, please attach authorisation or complete below:

Name:		
Position / Title:		
Phone:		
Email Address:		
Date:		
Signature:		

*Prepay with below banking details. Include remittance for direct debit

** MasterCard & Visa Cards Accepted Only

Banking Details: BSB: 013 312 A/C No: 2530 21977

Payment is required at the time of keys being ordered - Thank you
A Rehandling FEE of \$10.00 plus new Postage charges if key is returned due to your error in address.

ORDER ONLINE at www.sunlightgroup.com.au fastest way to get your keys.

IF YOU DO NOT ORDER CORRECTLY YOUR ORDER WILL NOT BE PROCESSED